



Electrical and Gas Isolation Work Permit

This permit is valid for **24 hours** and must be:

- completed by the person performing the work prior to the commencement of any work requiring electricity* and/or gas isolation
- checked by the site manager or delegate prior to the work commencing
- provided to the site manager or delegate on completion of work for sign off

*Permit not required for changing light globes, however a Work Method Statement is still required

Part A: Work details

Contractor:	_____
Date of work:	_____
Location of work:	_____
Description of work:	_____

Part B: Assessment and Controls

Assessment	Yes	N/A
Safety requirements have been assessed and controls included in Work Method Statement(s)		
The energy source can be adequately and safely isolated		
Any safety equipment to be used has been maintained and checked prior to use		
Personnel conducting the work are trained and licensed / competent		
There is adequate fire protection for the work being conducted		
Controls	Yes	N/A
A Work Method Statement has been developed and is specific to and adequate for the work to be conducted		
Controls in the Work Method Statement are implemented, including (but not limited to):		
• Lock outs and tags installed to isolated valves or outlets		
• Fire protection equipment installed		
• Area barricaded and signed		
• Working on live electrical installations is in accordance with state legislative requirements		
• Ladders or scaffolds are appropriate for the work, inspected, and secure		
• Persons who may be affected by the energy isolation have been notified (eg employees, customers or other contractors)		

Part C: Acknowledgement (person performing the work)

I certify that all necessary precautions as detailed in this permit have been taken to make the area safe for the permitted work.

Name:	Contact Number:	
Signature:	Date:	Time:

Part D: Completion

Person performing the work

I certify that the job has been completed and area made safe.

Name:	Signature:
Date:	Time:

Site Manager or delegate

I acknowledge that the work has been completed and the permit returned.

Name:	Signature:
Date:	Time: